A picture containing graphical user interface

Description automatically generated

**Graduate Housing Move-In/Move-Out Check List**

**Please document based on the condition of each category and provide Comments for items needing attention. (New, Good, Fair, Poor). Thank You!**

**Apartment #\_\_\_\_\_\_**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Kitchen/ Dining Room** | **Check In** | **Check Out** | **Comments** | |
| Ceilings |  |  |  |  |
| Walls |  |  |  |  |
| Light Fixtures |  |  |  |  |
| Window Screens |  |  |  |  |
| Blinds |  |  |  |  |
| Floors |  |  |  |  |
| Cabinets |  |  |  |  |
| Range/ Oven |  |  |  |  |
| Refrigerator |  |  |  |  |
| Vent |  |  |  |  |
| Disposal |  |  |  |  |
| Dishwasher |  |  |  |  |
| Countertop |  |  |  |  |
| Sink |  |  |  |  |
| Faucets |  |  |  |  |
| Drapes/Blinds |  |  |  |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Living Room** | **Check In** | **Check Out** | **Comments** | |
| Ceilings |  |  |  |  |
| Light Fixtures |  |  |  |  |
| Drapes/Blinds |  |  |  |  |
| Window Screens |  |  |  |  |
| Carpet/Floors |  |  |  |  |
| Walls |  |  |  |  |
| **Bathroom** | **Check In** | **Check Out** | **Comments** | |
| Ceilings |  |  |  |  |
| Tile/Floor |  |  |  |  |
| Light Fixtures |  |  |  |  |
| Window |  |  |  |  |
| Tub/ Shower |  |  |  |  |
| Cabinet/ Sink |  |  |  |  |
| Mirror |  |  |  |  |
| Toilet |  |  |  |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Bedroom 1 (Master)** | **Check In** | **Check Out** | **Comments** | |
| Ceilings/Wall |  |  |  |  |
| Carpet/Floor |  |  |  |  |
| Light Fixtures |  |  |  |  |
| Window Screens |  |  |  |  |
| Tub/ Toilet |  |  |  |  |
| Cabinet/ Sink |  |  |  |  |
| Mirror |  |  |  |  |
| Drapes/Blinds |  |  |  |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Bedroom 2 (if applicable)** | **Check In** | **Check Out** | **Comments** | |
| Ceilings/Wall |  |  |  |  |
| Carpet/Floor |  |  |  |  |
| Light Fixtures |  |  |  |  |
| Window Screens |  |  |  |  |
| Tub/ Toilet |  |  |  |  |
| Cabinet/ Sink |  |  |  |  |
| Mirror |  |  |  |  |
| Drapes/Blinds |  |  |  |  |

By signing our name below, I/We accept the aforementioned MOVE IN MOVE OUT CHECKLIST as a part of the rental agreement and agree that it is an accurate account of the condition and contents of said premises and acknowledge receiving a copy hereof. I/We also agree to pay for any damages to the property and contents other than normal wear.

TENANT\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_DATE\_\_\_\_\_\_\_\_\_\_

OWNER\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_DATE\_\_\_\_\_\_\_\_\_\_